



Lancaster Girls' Grammar School

Headteacher Mrs Jackie Cahalin BA NPQH **Deputy Headteachers** Miss Sarah Bellin BEd, Mrs Gill Jackson BA NPQH

22nd February 2012

Re: French Trip to Merlimont 2012

Dear Parents,

I am writing to give you some key details regarding the forthcoming Year 7 visit to France.

May I first of all remind you that the second payment of £60.00 is now due. Please make cheques payable to LGGGS. There will be a box in reception for your daughter to put their payment in. They should place this and their blue record card in an envelope clearly labelled with their name and form.

I should also clarify that departure for the first trip is at **10pm on Tuesday 15th May**, and for the second trip at **10pm on Tuesday 12th June**. We will return early in the evening (around 7 p.m.) of Saturday 19th May (first trip) and Saturday 16th June (second trip). More precise times will be given in due course, when Travellers Choice have confirmed ferry times.

I enclose form 3b, which we would be grateful to receive with your payment. If your daughter contracts an infection nearer to the time of our visit, we will need to have written information and details of any medication she is taking.

As well as a valid passport, you should also acquire a European Health Insurance Card (E111) for your daughter. Forms can be easily obtained online. Your daughter should hand in her passport and card with the second payment of £60.00 so that photocopies of these can be made. If your daughter is awaiting a new passport and/or European Health Card then please hand this in as soon as is possible.

I shall be sending you more information in March including the programme, and essential items to bring. If you have any questions before then please do not hesitate to ask.

Yours sincerely

Luci Martin

Teacher of French and Spanish.