



# Lancaster Girls' Grammar School

**Headteacher** Mrs Jackie Cahalin BA NPQH **Deputy Headteachers** Miss Sarah Bellin BEd, Mrs Gill Jackson BA NPQH

9 December 2011

Dear Parents

Your daughter has received her Prospectus for Year 10 today. Please take some time to study the booklet carefully and possible choices with her. There is a lot of help available for students (and parents!) during the options process and this letter details the support we can offer.

**Parents' Evening** – 12th January 2012. Whilst this evening is mostly concerned with your daughter's progress in each subject, it is perfectly acceptable to seek advice from staff about option subjects, within the time for each appointment. I would also request that you attend a Parents' Curriculum Briefing on this evening; details of which are below.

**Individual Advice & Guidance** – Each student will have a discussion with myself, Mrs Jackson or Miss Bellin about her choices. If your daughter still has decisions to make, this can be very helpful or if she has already decided, she can confirm that her options are both balanced and sensible for any intended career path.

**Subject Teachers & Heads of Department** – In the Prospectus, each subject has a contact person, usually the Head of Department, to whom the girls can go to seek advice or answers to queries about the GCSE courses. Students should do this in plenty of time to avoid a rush the day before the options deadline!

**Citizenship Lessons** – The topic of Careers features heavily in the Citizenship programme for Year 9s this term and next. The girls have been looking at the subject requirements for different careers and considering their next 'step' at LGGS.

**General Questions** – I am happy to answer any queries. My email address for general queries is [m.scott@lggs.lancs.sch.uk](mailto:m.scott@lggs.lancs.sch.uk)

The curriculum for next year's Year 10 has undergone some changes and if you have a daughter already in Year 10 or above at LGGS, you will notice that some compulsory subjects have been removed and the core subject structure altered. Therefore, it would be helpful if all parents are available to attend one of three options talks during Parents' Evening. Your daughter should keep a block of 20 minutes free for this in her appointment schedule at **either** 5.30pm, 6.15pm **or** 7.00pm. These talks are in Room 29.

The deadline for all option forms to be returned to the FORM TUTOR is 26th January. At LGGS, there are no predetermined option 'blocks' where students must select one subject from each list as I feel this system restricts choices for a large number of girls. Inevitably there may be some students who will not be able to study their exact combination of subjects once the requests are processed. If this is the case, I will be in touch with your daughter in February.

Finally, whilst we offer a wide range of subjects, we reserve the right to remove/alter the curriculum if there is insufficient interest in a particular course or staffing changes mean that we are unable to offer specialist teaching in a particular course in Years 10 and 11.

If you have any questions, please do not hesitate to contact me.

Yours sincerely

*Michael J Scott*

Assistant Headteacher (Curriculum)